



**Village Of Halkirk**  
**Minutes of Regular Meeting**  
**January 13<sup>th</sup>, 2022**

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 4:00pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo. Guests: Terry Vockeroth – County of Paintearth.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the additions of 6.5 Water Reserves; 6.6 Gas Reserves. Carried.
3. **Adoption of Minutes**
  - 3.1 Dale Kent moved to approve the December 8<sup>th</sup>, 2021 regular Meeting minutes. Carried.
4. **Financial Reports**
  - 4.1 Sherry Jamieson moved to approve the Accounts Payable for December 31<sup>st</sup>, 2021 and January 13<sup>th</sup>, 2022. Carried.
  - 4.2 Thomas Schmidt moved to approve the Final Accounts Paid for December 31<sup>st</sup>, 2021. Carried.
  - 4.3 Dale Kent moved to approve the Bank Reconciliation December 31<sup>st</sup>, 2021. Carried.
  - 4.4 Sherry Jamieson moved to move the Wage discussion in Camera. Carried.
5. **Business From Previous Meeting:**
  - 5.1 **Viability Review:**

CAO Marcy Renschler reported that copies of the Draft Viability Review Report are in your packages. The meeting with Municipal Affairs is now scheduled for January 25<sup>th</sup> 1:00pm to 3:00pm, 2022. Draft Review reports are not to be shared with anyone. Please send any revisions to me by NOON on Jan. 20<sup>th</sup>, 2022 so I can send to them before our meeting.
  - 5.2 **Cemetery Discussion:** CAO Marcy Renschler met with Rocky Dahmer and is going to investigate a couple of ideas to spend the money they have. He agreed to making a plan for the cemetery.
  - 5.5 **Entry Sign:**

CAO Marcy Renschler is working with BEHRENDTS to obtain a quote on drawings and designs etc.
  - 5.6 **Christmas Party:**

CAO Marcy Renschler reported that the Council and Employee Christmas Party will held January 19<sup>th</sup>, 2022 at the Halkirk Hotel @ 6:00pm.
6. **New Business :**
  - 6.1 **Muniware quote:** Sherry Jamieson moved to accept the Muniware Quote for \$2,225 to upgrade the Remote Water Reading. Carried.
  - 6.2 **Levi Jackson – Valley Ski Hill:**

Dale Kent moved to lend the Valley Ski Hill 8 picnic tables, with an agreement in place for replacement cost if damaged or stolen. Carried.

**6.3 Utility Safety Partners:**

Thomas Schmidt moved to sign the new Utility Safety Partners Agreement as presented. Carried.

**6.4 REP program**

Moved by Thomas Schmidt to check with the Local Groups as to how they want to handle the COVID Restrictions with regards to facility rentals. Carried.

**6.5 Water Reserves:**

Sherry Jamieson moved to take \$12,000 out of Reserves for Water meter Replacements. Carried

**6.6 Gas Reserves:**

Dale Kent moved to take out \$4,250 for Gas Reserves. Carried.

**7. Reports**

**1. Council Reports:**

Thanks to the County of Paintearth for doing our snow clearing. Thanks to ATCO Electric for putting up and taking down the Village Christmas Lights.

**2. Administrator Report:**

See attached

**8. Correspondence:**

**9. Date and Time of Next Meeting:** Regular meeting February 9<sup>th</sup>, 2022 @5:00pm.

**10. In Camera Session:** As per FOIP requirements Section 1(e) to discuss Employee matters.

Thomas Schmidt moved to go in camera at 5:20pm. Carried.

10.1 CAO Evaluation

10.2 Wages

10.3 Viability Review -

Dale Kent moved to come out of camera @ 6:20pm. Carried.

Sherry Jamieson moved to accept the CAO evaluation as discussion and increase the CAO salary by 5%. Carried.

Thomas Schmidt moved to approve the 2% increase to the wages as presented in 4.4. Carried.

**11. Adjournment of Meeting:** Time of Adjourn: 7:00pm.

Moved by: Sherry Jamieson

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Mayor

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CAO