



## Nomination information package for the offices of Mayor & Councillor For the town of Thorsby

This information is a service to prospective candidates and is not inclusive of all information related to each office, election procedure, and legislation. Each candidate is responsible to comply with all applicable acts, regulations, and bylaws. The Town of Thorsby assumes no responsibility for any candidate's failure to comply with any requirement of election procedures or legislation.

### Resources for candidates may be obtained from:

#### Alberta Municipal Affairs

Municipal Services Branch  
17th Floor, Commerce Place  
10155-102 Street  
Edmonton, Alberta T5J 4L4

Online: [www.municipalaffairs.alberta.ca](http://www.municipalaffairs.alberta.ca)  
Telephone: 780-427-2732  
Toll Free: 310-0000 (in Alberta only)  
Fax: 780-422-1419

#### Alberta Queen's Printer

Copies of the *Local Authorities Election Act, RSA, 2000, c. L-21* and the *Municipal Government Act, RSA, 2000, c. M-26* can be obtained from the Alberta Queen's Printer.

Main Floor, Park Plaza  
10611-98 Ave  
Edmonton, AB T5K 2P7

Online: [www.qp.alberta.ca](http://www.qp.alberta.ca)  
Telephone: 780-427-2711  
Toll Free: 310-0000 (in Alberta only)

### Nominations

Nominations for Mayor and Councillor will be accepted by the one of the Returning Officers from Monday, Jan. 4 until 12 noon on Monday, Sept. 20, 2021. **Prospective candidates filing their nominations must schedule an appointment with the Returning Officer** at the Town Office at 4917 Hankin St, Thorsby, AB T0C 2P0

**Returning Officer:** Tamara Sloboda **Email:** [TSloboda@thorsby.ca](mailto:TSloboda@thorsby.ca) **Phone:** 780-789-3935

### Nomination Forms

Nominations must be completed on the prescribed Form 4, Nomination Paper and Candidate's Acceptance and Form 5, Candidate Information in accordance with section 27(2) of the Local Authorities Election Act.

### Written Acceptance

Form 4 contains a candidate's written acceptance. In order to complete this candidate acceptance, you must be familiar with the following sections of the Local Authorities Election Act:

- |  |   |
|--|---|
| <input type="checkbox"/> Section 21 – Qualification of candidates  | <input type="checkbox"/> Section 68.1 – Option for Official agent       |
| <input type="checkbox"/> Section 22 – Ineligibility                | <input type="checkbox"/> Section 151 – Offence                          |
| <input type="checkbox"/> Section 23 – Ineligibility for nomination | <input type="checkbox"/> Part 5.1 – Election Finances and Contributions |
| <input type="checkbox"/> Section 27 – Form of nomination           | Disclosure  |
| <input type="checkbox"/> Section 47 – Eligibility to vote          |   |

This acceptance also requires you to state the name of your official agent if you have chosen to appoint one and provide your name as it should appear on the ballot. This name may include nicknames; however, titles are not permitted (Dr., Mrs., Mr. etc).

**Your photo will also be taken for the Town of Thorsby website and ballot.**

**The signature of the candidate must be witnessed by the Returning Officer or a Commissioner for Oaths.**

### **Candidate Information**

Form 5 requires you to provide the following information:

- Your full name and address
- Address of where your candidate records are maintained
- Name(s) and address(es) of financial institutions where your campaign contributions will be deposited (if applicable)
- Name(s) of signing authorities for each depository listed above (if applicable)

Where there is any change in the above-mentioned information, you must notify the Returning Officer in writing within 48 hour of such changes by submitting a completed information form.

In accordance with section 147.3 of the *Local Authorities Election Act* you are required to open a campaign account at a financial institution in your name or your election campaign's name for the purposes of the election campaign when you file your nomination papers or as soon as possible after the total amount of contributions you receive first exceeds \$1000 in the aggregate.

### **Candidate Withdrawal**

You can withdraw your candidacy anytime during the nomination period.

If at the close of nominations, there are more candidates for any particular office, you may withdraw within 24 hours of the close of the nomination period. Provided there are more candidates than any particular office, the deadline for candidate withdrawal for the 2021 election is therefore Tuesday, September 21, 2021, at 12 noon. If at any time after the close of the nomination period, the number of candidates remaining does not exceed the number of vacancies to be filled, the returning officer shall refuse to accept further withdrawals and your name will appear on the ballot.

A notice of withdrawal must be submitted in person, in writing, to the Returning Officer at the Town Office at 4917 Hankin St, Thorsby, AB T0C 2P0. Withdrawal notices received by way of facsimile, email or phone will **NOT** be accepted.

### **Acceptance of Nomination Papers**

The returning officer will not accept a nomination paper that is:

- incomplete
- not signed by at least 5 electors
- that is not sworn or affirmed by the person nominated