

VILLAGE OF HALKIRK



MINUTES

REGULAR MEETING OF COUNCIL

April 19, 2023 at 5:00 P.M.

PRESENT:

MAYOR:	Sherry Jamieson
DEPUTY MAYOR:	Dale Kent
COUNCILLOR:	Yvette Allen
Chief Administrative Officer:	Tamara Sloboda

1. CALL TO ORDER:

1.1. Time 5:00 P.M.

2. DECLARATION OF PECUNIARY INTEREST:

2.1. None

3. AGENDA ADDITIONS | DELETIONS | ADOPTION:

3.1. Move to approve the agenda as discussed and with additions.	<i>Motion # 329-2023</i>	CARRIED
Moved by: Dale Kent		

4. ADOPTION OF REVIOUS MINUTES:

4.1. Move to approve the Minutes for the Regular Meeting of Council on March 22, 2023, as presented.	<i>Motion # 330-2023</i>	CARRIED
Moved by: Sherry Jamieson		

5. DELEGATIONS:

5.1. Grad 12 Grad Class (Codi James and two other grad students)		
5.1.1. Move to approve the grad students to use Recreation Grounds during May 24 – 27, 2023		
Moved by: Yvette Allen	<i>Motion # 331-2023</i>	CARRIED

5.2. Fire Department – Dennis Cordel		
5.2.1. Move to approve the purchase of the stolen item during break in at the Firehall		
Moved by: Yvette Allen	<i>Motion # 332-2023</i>	CARRIED
5.2.2. Move to approve issuing a credit card for the Fire department for Mark Forrester		
Moved by: Sherry jamieson	<i>Motion # 333-2023</i>	CARRIED
5.2.3. Move to approve issuing a fuel card for the Fire department		
Moved by: Sherry jamieson	<i>Motion # 334-2023</i>	CARRIED
5.2.4. Move to approve installing security system at the Firehall		
Moved by: Yvette Allen	<i>Motion # 335-2023</i>	CARRIED
5.2.5. Move to approve installation of Telus internet at the Firehall		
Moved by: dale Kent	<i>Motion # 336-2023</i>	CARRIED

5.3. Animal Control Bylaw – Verna Perry

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- 5.4. Audited Financial Statements as of December 31, 2022 – Kendra Walgenback (RWA Chartered Professional Accountants LLP)
- 5.4.1. **Move** to accept and approve the Audited Financial Statements ending December 31, 2022, as presented by Ms. Kendra Walgenback
Moved by: Sherry Jamieson *Motion # 339-2023* **CARRIED**
- 5.4.2. **Move** to accept and approve the renewal of the agreement, as presented by RWA Chartered Professional Accountants LLP starting fiscal year 2023, following fiscal year 2024 and final fiscal year 2025 for yearly fee of \$9,500 per year plus applicable taxes.
Moved by: Sherry Jamieson *Motion # 340-2023* **CARRIED**

6. FINANCIAL REPORTS:

- 6.1 Financial Information – end of March 2023:
Move To accept the Financial Reports for the Village, as presented.
Moved by: Dale Kent *Motion # 337-2023* **CARRIED**
- 6.2 Audited Financial Statements – end of December 31, 2022:
Move To accept for information the “Final Draft” of the AFS as received from the Auditor’s office.
Moved by: Dale Kent *Motion # 338-2023* **CARRIED**

7. BUSINESS

- 7.1. Land Use Bylaw
Move To approve reschedule of the meeting for public consultation after posting advertisement in East Central Review newspaper.
Moved by: Sherry Jamieson *Motion # 341-2023* **CARRIED**
- 7.2. AMWWP Agreement – Lagoon Inlet – Regulation 78/2003 – Cost \$89,000 (Grant \$66,750 and Village of Halkirk \$22,250)
Move To accept agreement, as presented, by Alberta Transportation and Economic Corridors.
Moved by: Sherry Jamieson *Motion # 342-2023* **CARRIED**
Move To approve use of funds from reserves in the amount of \$22,250.
Moved by: Dale Kent *Motion # 343-2023* **CARRIED**
Move To approve application for MSI Capital for \$22,250.
Moved by: Yvette Allen *Motion # 344-2023* **CARRIED**
- 7.3. Bylaw Enforcement
Move To approve enforcement of the bylaws, as approved in Council
Moved by: Sherry Jamieson *Motion # 345-2023* **CARRIED**
Move To approve Bylaw officer for part-time.
Moved by: Yvette Allen *Motion # 346-2023* **CARRIED**
- 7.4. Signage
Move To direct the Administration to bring forward options to Council.
Moved by: Yvette Allen *Motion # 347-2023* **CARRIED**
- 7.5. Property Removal at 210 Barry Street
Move To table the item, as discussed.
Moved by: Sherry Jamieson *Motion # 348-2023* **CARRIED**

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7.6. Fire Hydrants and wheelchair ramp(s)

Discussion: no decision

7.7. Internet at the Village Office

Move To direct the Administration to change internet provider to Telus Communications.

Moved by: Dale Kent

*Motion # 349-2023***CARRIED**

8. REPORTS by Council and Administration

8.1. Council Reports

8.2. Administration Reports

8.2.1. Auditing 2022, complete

8.2.2. Halkirk Firehall Break-in, complete (Insurance provided funding)

8.2.3. Tax Recovery as provided by Taxervice – five properties listed with unpaid taxes

8.2.4. CAEP Manufacturing

Move To direct the Administration to facilitate allowing CAEP Manufacturing to use the Recreational Grounds during June 23, 24, 25, 2023.

Moved by: Dale Kent

*Motion # 351-2023***CARRIED**

8.2.5. Donations for a “Fire pit”

Move To accept the in-kind donated item as suggested by the donor.

Moved by: Yvette Allen

*Motion # 350-2023***CARRIED****Move** To accept the information, as presented.

Moved by: Sherry Jamieson

*Motion # 352-2023***CARRIED**

9. CORRESPONDENCE

9.1. Information Bulletin 02/2023 – Key Municipal Dates April to June 30, 2023

Move To accept the information, as presented.

Moved by: Sherry Jamieson

*Motion # 353-2023***CARRIED**

9.2. County of Paintearth – Letter (Mar.21.2023) Re: Absinthe Wormwood on Property

Move To accept the information, as presented.

Moved by: Dale Kent

*Motion # 354-2023***CARRIED**

9.3. Guidelines for Natural Gas Rebates – Part 2

Move To accept the information, as presented.

Moved by: Yvette Allen

*Motion # 355-2023***CARRIED**

9.4. Town of Tofield – Letter (Apr.12.2023)

RE: Exemption of Newspaper from ERP Program Revisions

Move To accept the information, as presented.

Moved by: Yvette, Allen

*Motion # 356-2023***CARRIED**

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9.5. Shirley McClellan Regional Water Services Commission

Audited Financial Statements – end December 31, 2022

Move To accept the information, as presented.

Moved by: Yvette, Allen

Motion # 357-2023 **CARRIED**

9.6. Shirley McClellan Regional Water Services Commission

Regular Meeting - Agenda - March 23, 2022

Moved by: Dale Kent

Motion # 358-2023 **CARRIED**

9.7. BRAED (Battle River Alliance for Economic Development)

Board of Directors Meeting - Agenda - March 17, 2022

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 359-2023 **CARRIED**

9.8. BREOC (battle River Economic Opportunities Committee)

Board of Directors Meeting - Agenda - March 13, 2022

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 360-2023 **CARRIED**

10. MOTION TO ADJOURN

Time 7:43 P.M.

Moved by: Dale Kent

Motion # 361-2023 **CARRIED**

DocuSigned by:
Sherry Jamieson
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Sherry Jamieson, Mayor

Tamara Sloboda CPA, CGA

Tamara Sloboda, CAO

Date Adopted: May 24, 2023

May 30, 2023 | 5:45:50 PM PDT