

*Contact the Village Administration for more details before you start your project – whether it be a fence, shed, deck, home, or new business....*

## Purpose of Permit

Development Permits are required pursuant to the Village of Halkirk's Land Use Bylaw #2012-02. Permits are given to ensure the proposed development doesn't interfere with surrounding uses, complies with the Land Use District Zoning, and meets the appropriate set back distances.



## Development Permit

Village of Halkirk



103 Main Street

403-884-2464

[halkirk@syban.net](mailto:halkirk@syban.net)

[halkirk.ca](http://halkirk.ca)





## FEES

The Village of Halkirk currently does not charge a fee for the Development Permit.

There is a fee attached the Palliser applications – see their website for current fee schedules and information:

[palliserservices.ca](http://palliserservices.ca)



## What you will need for your Development Permit....

In order for you to complete your Development Permit Application, you will need the following:

- Legal Address – Lot, Block, Plan
- Civic Address – Street Address
- Mailing Address – complete with phone
- Site Plan – including property lines, size of buildings, street accesses, size of lot, location of utilities etc.

---

*This brochure is for information purposes ONLY*

---

## How to obtain a Development Permit.....

- 1.) Speak to the Village Administrator about your plans and ask for the Development Permit package. The Village does not charge a fee for the permit application.
- 2.) Submit your application – completing all areas of the form
- 3.) Application is reviewed by the Development Authority – which currently is the Village Council.
- 4.) Approved applications will be advertised for 14 days. The permit becomes effective 17 days after date of issuance. You will now need to contact **Palliser** to obtain the other **REQUIRED** permits/applications - such as Building, electrical, and plumbing.
- 5.) Please Note: Not all Village Development permits are approved. If you are denied your permit – please come and speak to Village Administration. You may file an appeal within 14 days of the Notice of the Decision.